

Technical Evaluation Report
For
PROCUREMENT OF LISCENCED MICROSOFT OFFICE 365
FOR
RAVI URBAN DEVELOPMENT AUTHORITY
August 26, 2025



RAVI URBAN DEVELOPMENT AUTHORITY (RUDA)
GOVERNMENT OF PUNJAB

Evaluation of Technical Proposals:

1. Background

Ravi Urban Development Authority has been constituted as a long term residential commercial and environmental project aimed at the development of the world's longest riverfront (46Km) on the river Ravi in the city of Lahore. RUDA aims at the fundamental tasks to curtail environmental historical cultural elements of Lahore that have long been neglected. In addition to the provision of ideal, affordable living units to the people of Lahore, the project is targeted at the elimination of pollution through solid and wastewater treatment, prevention of floods through barrages and retaining walls, replenishing of River Ravi, boosting of investments from overseas investors and generation of revenue through the tourism and hospitality industry. Ravi city will contribute significantly to uplift the face of Pakistan.

Ravi Urban Development Authority, (RUDA), (hereinafter referred to as "the Procuring agency") invited tender documents (hereinafter referred to as "the Tenders") for PROCUREMENT OF MICROSOFT 365 LICENCE RENEWAL.

2. Major Tasks within the Scope of Services:

The proposals received from the prospective bidders will be evaluated for the procurement of Microsoft 365 License for the following

- Microsoft 365 Business Standard: Twenty (20) licenses expiring on 27 August 2025
- Microsoft 365 Business Standard: Sixty (60) licenses expiring on 03 November 2025
- Microsoft 365 Business Premium: Two (2) licenses expiring on 03 November 2025

Table 1: Name of Companies who submitted Technical and Financial Proposals

Sr. No	Name of Company	Date of Submission
1	Pakistan Mobile Communications Limited (PMCL)-Jazz	26 August 2025

3. Technical Proposal Opening Meeting

The Evaluation Committee met at 11:30 AM on August 26, 2025, for opening of technical bid submitted by the firm. The submitted bids were opened in presence of bidders' representatives and committee members. Only technical bids were opened while financial bids were kept sealed in a sealed envelope.

The details of the Evaluation Committee Members are mentioned in Table 2.

The details of the Company Representatives are mentioned in Table 3.

Table 2: Names of Evaluation Committee Members

Sr. No	Names	Designation
1	Mr. Khalid Ahmad (Convenor)	ED ICT
2	Mr. Usman Habib	DD-Finance
3	Mr. Imran Ahmed	AD-Admin
4	Mr. Raja Imran Ahmed	DD-Procurement
5	Mr. Kamran Amjad	DD ICT (Secretary)

Table 3: The details of Company representatives.

Sr. No	Company's Name	Company Representative	Contact Details
1	Pakistan Mobile Communications Limited (PMCL)-Jazz	Nouman Khan	03008449495

4. Evaluation Procedures

The evaluation procedure was conducted by the committee members. After detailed scrutiny and detailed discussion keeping in view the RUDA Procurement Regulations 2022 (amended), and pre-defined evaluation criteria in the documents, the technical bids were reviewed and evaluated as per evaluation criteria accordingly. The status of knockout criteria is mentioned in table 4 respectively.

Table 4: Evaluation Criteria**TECHNICAL EVALUATION CRITERIA****LEGAL (MENDATORY)**

1	Legal Registration	Availability	Status
	Must possess a valid company/firm registration certificate from relevant authorities in Pakistan (e.g., SECP for companies, AOP, or Sole Proprietorship documentation).	YES (Section-Company Registration and License)	Compliant
2	Tax Compliance	Availability	Status
	Must hold a valid Income Tax Registration, active for at least the past three (03) years.	YES (Section-TAX Document)	Compliant

	Must be registered with the Federal Board of Revenue (FBR) for Sales Tax, with an active status.	YES (Section-TAX Document)	Compliant
3	Microsoft Authorization	Availability	Status
	Must be a certified Microsoft Partner or Authorized Reseller.	YES (Section-Partnership Document)	Compliant
	Valid proof of Microsoft reseller/partner certification must be submitted with the bid.	YES (Section-Partnership Document)	Compliant
4	Undertaking Submission	Availability	Status
	A duly signed undertaking on official letterhead must be provided, covering the following: • The firm is not blacklisted by any Provincial or Federal Government department or agency in Pakistan. • Full compliance with the delivery timelines specified in the tender document. • Adherence to the software specifications and licensing requirements outlined in the scope of work.	YES (Section-Undertaking Document)	Compliant
5	Relevant Experience	Availability	Status
	Must have successfully executed at least three (03) software license contracts within Pakistan over the past three (03) years.	YES (Section-RELEVANT EXPERIENCE Document)	Compliant
	Each contract must have a minimum value of PKR 3 million	YES (Section-RELEVANT EXPERIENCE Document)	Compliant
OVERALL STATUS		QUALIFIED	

5. Recommendations by the Committee:

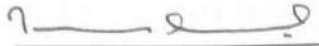
The Evaluation Committee has evaluated the technical proposals submitted by the prospective bidder **Pakistan Mobile Communications Limited (PMCL)-Jazz** (Table 4) and agreed that mentioned vendor has met the knockout/mandatory requirements /criteria.

It is recommended that the qualified bidder be informed about the opening of the financial proposal.

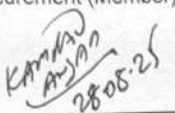
Wahid *[Signature]* *[Signature]* *[Signature]*



ED ICT (Convener)



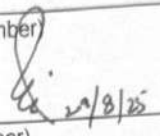
DD-Procurement (Member)



DD ICT (Secretary)



DD-Finance (Member)



AD-Admin (Member)

Financial Evaluation Report
For
PROCUREMENT OF LICENCED MICROSOFT OFFICE 365
(UNDER FRAMEWORK CONTRACT MODALITY)
FOR
RAVI URBAN DEVELOPMENT AUTHORITY
02-09-2025



RAVI URBAN DEVELOPMENT AUTHORITY (RUDA)
GOVERNMENT OF PUNJAB

Method of Procurement:
Opening of Technical Proposals:
Criteria of Bid Evaluation:
Opening of Financial Proposal:

Single Stage Two Envelope
26 August 2025
Lowest Evaluated Bid
02 Sep 2025

1. Opening and Evaluation of Financial Proposals:

The rates quoted by the prospective bidder are as follows for the period of one year. The quoted rates are inclusive of all applicable Government Taxes.

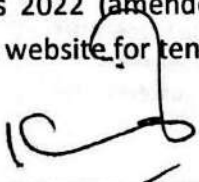
Sr No	Firm Name	Quoted Price
1	Pakistan Mobile Communications Limited (PMCL)-Jazz	2,714,092/-

2. During the Financial Proposal Opening Meeting held on 02 Sep 2025, total quoted prices were publicly announced and recorded. As only one firm is participating and qualified for financial.

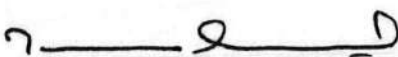
3. As the procurement process followed the lowest evaluated bid method M/S Pakistan Mobile Communications Limited (PMCL)-Jazz has quoted 2,714,092/-PKR (Inclusive of all applicable taxes).

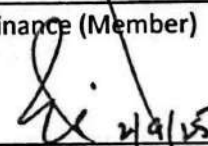
4. The committee is of the view that since the received bid is in accordance with the RUDA Procurement Regulations 2022 (amended), and the contract may be awarded to the successful bidder.

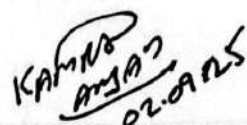
5. If approved by the Competent Authority, As per Regulation 40 of the RUDA Procurement Regulations 2022 (amended), the evaluation report will be available for public review on the Authority's website for ten days.


ED ICT (Convener)


DD-Finance (Member)


DD-Procurement (Member)


AD-Admin (Member)


DD ICT (Secretary)